



# BALLSTON SPA CENTRAL SCHOOL DISTRICT

## 2017-2018

[www.bsccd.org](http://www.bsccd.org)  
@BSCSD #BSCSD





# Welcome to the Ballston Spa Central School District

Dear Families:

Welcome to the 2017-2018 school year! On behalf of our Board of Education, teachers, and staff, I would like to extend a special welcome to our new students and families who are joining the district for the first time, as incoming Kindergarteners or as new residents to our community. I invite everyone to be an active part of our school district as we continue our commitment to providing unparalleled educational opportunities and supporting the success of all students.

I encourage all families to be actively involved in their children's education and reinforce the learning that occurs during the school day. We ask that you please stay in touch with teachers and other staff members and be as involved in the educational process as you can. Parent organizations, booster clubs and other opportunities to be a part of the school experience are ample and we welcome parents into our schools. This calendar is designed to let you know what's going on so that you can join us!

Our newly reformatted school district website, [www.bscsd.org](http://www.bscsd.org), hosts a wealth of information about all aspects of the school district and is continuously updated throughout the year. You can find information about each of the six schools, all of our facilities, job opportunities, transportation services, health and library services, Board of Education meetings, and many other parent and community resources via the website. I also encourage you to verify your contact information in our SchoolMessenger notification system in order to receive electronic messages from the district or schools throughout the year, as well as emergency and school closing information. For the most current district news and announcements, I invite you to follow me on Twitter @BSpaSupt and the district @BSCSD.

I welcome suggestions from parents and community members concerning the education of our students and the administration of our school system. Please feel free to contact me at 884-7195 ext. 1310 or [jdragone@bscsd.org](mailto:jdragone@bscsd.org). I look forward to working with you toward another productive and successful school year.

Sincerely,  
*Joseph P. Dragone, Ph.D.*  
Superintendent of Schools



## What's Happening in the Ballston Spa Schools?

Join us on Twitter to receive the most current district and school information. Please follow us at the following addresses or #BSCSD:

@BSCSD	Official Twitter of the Ballston Spa Central School District
@BSpaSupt	Joseph P. Dragone, Ph.D., Superintendent
@BSCSD_ODA	The Office of District Advancement
@B_Spa_Athletics	Sports Information
@BSPAHS	Ballston Spa High School
@BSMS_Scotties	Ballston Spa Middle School
@MiltonTerrace	Milton Terrace Elementary School
@GordonCreekElem	Gordon Creek Elementary School
@MaltaAveElem	Malta Avenue Elementary School
@Wood_Road_Elem	Wood Road Elementary School



This district calendar highlights district level parent and community events, as well as major school year dates. It was prepared prior to the new school year so dates and locations of activities may change as circumstances require during the year. Also, the dates for New York State assessments will be announced by each school and posted to their events calendars on the school websites. Please be sure to look for news items, menu notes, school bulletins and other communications announcing changes and additions. Updated information is also posted on the district website at [www.bscsd.org](http://www.bscsd.org), tweeted @BSCSD and on Instagram @ballstonpacsd.

A calendar of sports events is updated on the athletics webpage throughout the year. Special thanks to all who made this calendar possible! The calendar was produced by the Office of District Advancement of the Ballston Spa Central School District. **Additional district information can be found at the back of the calendar.**

# September 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Labor Day	5 Classes Begin	6 Board of Education Mtg., HS Library, 7 pm	7	8	9 Malta 5K Fun Run/Walk, TEC-SMART, 8 am
10	11	12	13 MS PTA Meeting, 6 pm	14	15	16
17	18 WR Meet the Teacher Night, 6:30 pm GC Meet the Teacher Night, 6:30 pm	19 GC PTA Meeting College Application Process Information Night, HS Auditorium, 6:15-7 pm IB Year 1 Meet the IB Inner Core Teachers, HS Room 238, 6:15 pm MA PTA Meeting, 6:30 pm HS Meet the Teacher Night, 7 pm	20 MS Student Photos HS PTSA Meeting, HS Faculty Room, 6 pm Board of Education Mtg., HS Library, 7 pm	21 MS Student Photos MT Welcome Back PTA Meeting/Dinner, 6:30 pm	22 Staff Conference Day 1/2 day of classes in morning - Grades K-12	23
24	25	26 MS Meet the Teacher Night, 6-8 pm	27 Financial Aid Information Night, HS Library, 6:30-8:30 pm MT Meet the Teacher Night, 6:30 pm	28 MT Student Photos MA Meet the Teacher Night, 6 pm	29	30

For additional and updated information, please check [www.bscsd.org](http://www.bscsd.org) or call the school directly

KEY: DO = District Office HS = High School MS = Middle School MA = Malta Avenue MT = Milton Terrace  
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# October 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>1</b>	<b>2</b>	<b>3</b>  HS Student Photos PTA Council Meeting, MT, 6:30 pm	<b>4</b>  HS Student Photos Board of Education Mtg., HS Library, 7 pm	<b>5</b>  HS Student Photos WR PTA Meeting, 6:30 pm	<b>6</b>	<b>7</b>  SAT National Testing, HS, arrive by 7:45 am
<b>8</b>	<b>9</b>  No School Columbus Day	<b>10</b>  MS Interim Reports Posted Walk About Program Begins, MS Lobby, 6-7:30 pm	<b>11</b>  PSAT/NMSQT 10th & 11th Grade/ Senior College Plan, 7:30-11:30 am	<b>12</b>  GC Student Photos	<b>13</b>  HS Interim Reports Posted Community Spirit Parade, 6 pm Homecoming Football Game vs. Niskayuna, HS, 7 pm	<b>14</b>  Homecoming Dance, HS, 8-11 pm
<b>15</b>	<b>16</b>	<b>17</b>  MA Student Photos GC PTA Meeting	<b>18</b>  Board of Education Mtg., HS Library, 7 pm	<b>19</b>  MT PTA Meeting, 3:30 pm K-3 Math Movement Night, 6-8 pm	<b>20</b>  Superintendent Conference Day No Classes K-12	<b>21</b>  Fall Family Festival, Ellms Family Farm, 10 am-2 pm
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>  WR Student Photos Mr. Ballstonian, HS Auditorium, 6 pm	<b>26</b>	<b>27</b>	<b>28</b>  ACT National Testing, HS, arrive by 7:45 am
<b>29</b>	<b>30</b>	<b>31</b>				

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# November 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			<b>1</b>  Board of Education Mtg., HS Library, 7 pm	<b>2</b>  FAFSA Workshop, HS Library, 6:30-8 pm WR PTA Meeting, 6:30 pm	<b>3</b>  HS 1st Marking Period Ends	<b>4</b>  Robot Rumble, HS, 8:30 am-5:30 pm
	<b>5</b>  Daylight Saving Time Ends	<b>6</b>  High School Level Winter Sports Start	<b>7</b>  MA PTA Meeting, 6:30 pm	<b>8</b>  MS Student Photo Retakes Clean Tech ECHS Grades 9-12 Student Project, TEC-SMART, 9 am Clean Tech ECHS Information Night, TEC-SMART, 6:30 pm	<b>9</b>  MS Report Cards Posted MT Student Photo Retakes Emergency Release Day	<b>10</b>  No School Veterans' Day Observed  Elementary Marking Period Ends
<b>12</b>	<b>13</b>  Modified Level Winter Sports Start	<b>14</b>  GC PTA Meeting	<b>15</b>  HS Report Cards Posted HS Student Photo Retakes Board of Education Mtg., HS Library, 7 pm	<b>16</b>  MT PTA Meeting, 3:30 pm HS Fall Troupe Production, HS Auditorium, 7 pm	<b>17</b>  Elementary Parent/Teacher Conferences No Classes K-5  HS Fall Troupe Production, HS Auditorium, 7 pm	<b>18</b>  WR Code-A-Thon HS Fall Troupe Production, HS Auditorium, 1 and 7 pm
<b>19</b>	<b>20</b>	<b>21</b>  GC Student Photo Retakes	<b>22</b>  No School Thanksgiving Recess	<b>23</b>  No School Thanksgiving Recess	<b>24</b>  No School Thanksgiving Recess	<b>25</b>
<b>26</b>	<b>27</b>  Elementary Parent/Teacher Conferences 1/2 Day for K-5	<b>28</b>  MA Student Photo Retakes	<b>29</b>	<b>30</b>  HS Foreign Language Lip Sync Night, HS Auditorium, 7 pm		

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# December 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1  WR Student Photo Retakes Ballston Spa Holiday Parade, 6:30 pm	2  SAT National Testing, HS, arrive by 7:45 am FIRST LEGO League Tournament, MS, 8 am-4:30 pm
3	4	5	6  Board of Education Mtg., HS Library, 7 pm	7  College Athletics Information Night, HS Library, 6:30-8 pm HS Winter Concert, Part I, HS Auditorium, 7:30 pm	8	9  ACT National Testing, HS, arrive by 7:45 am
10	11  HS Winter Concert, Part II, HS Auditorium, 7:30 pm	12  PTA Council Meeting, GC, 6:30 pm 8th Grade Concert, HS Auditorium, 7 pm	13	14  MT Winter Concert, 7 pm	15  MS Interim Reports Posted	16
17	18  HS Winter Concert, Part III, HS Auditorium, 7:30 pm	19  GC Winter Concert, 7 pm	20  HS PTSA Meeting, HS Faculty Room, 6 pm Board of Education Mtg., HS Library, 7 pm	21  HS Interim Reports Posted MS Winter Concert, HS Auditorium, 7 pm	22	23
24	25  No School Holiday Recess	26  No School Holiday Recess	27  No School Holiday Recess	28  No School Holiday Recess	29  No School Holiday Recess	30
31						

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# January 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	<b>1</b>  No School Holiday Recess	<b>2</b>  Classes Resume Board of Education Mtg., HS Library, 7 pm	<b>3</b>  IB Information Night, HS Library, 6:30-8 pm	<b>4</b>  IB Information Night (snowdate), HS Library, 6:30-8 pm WR PTA Meeting, 6:30 pm	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>  MA Winter Concert, 7 pm	<b>10</b>  Theatre Scene Night I, HS Auditorium, 7:30 pm	<b>11</b>  WR Winter Concert, 7 pm Theatre Scene Night I, HS Auditorium, 7:30 pm	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>  No School Martin Luther King Jr. Day	<b>16</b>  IB Meet the Team, HS Library, 2:30-3:30 pm GC PTA Meeting	<b>17</b>  Clean Tech ECHS Business & Education Breakfast, TEC-SMART, 7:30 am Board of Education Mtg., HS Library, 7 pm	<b>18</b>  IB Meet the Team (snowdate), HS Library, 2:30-3:30 pm	<b>19</b>  HS 2nd Marking Period Ends	<b>20</b>  Super Science Saturday, WR/MT Cafeteria, 10 am-1 pm
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
	HS Regents Testing Week					
		MA PTA Meeting, 6:30 pm	MS PTA Meeting, 6 pm		MS Report Cards Posted	Super Science Saturday (snowdate), WR/MT Cafeteria, 10 am-1 pm
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>  HS Report Cards Posted Board of Education Mtg., HS Library, 7 pm			

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# February 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
					Launching Pad Production - Shrek the Musical, HS Auditorium, 7 pm	Launching Pad Production - Shrek the Musical, HS Auditorium, 1 and 7 pm
4	5	6	7	8	9	10
		PTA Founder's Day Celebration/ Reflections Recognition, MS Cafe, 6 pm			Launching Pad Production - Shrek the Musical, HS Auditorium, 7 pm	Launching Pad Production - Shrek the Musical, HS Auditorium, 1 and 7 pm
11	12	13	14	15	16	17
	Saratoga Residency Dance Performance, MA, 7 pm		Board of Education Mtg., HS Library, 7 pm	MA Incoming Kindergarten Parent Orientation Night, 6 pm		
18	19	20	21	22	23	24
	No School Mid-Winter Recess	No School Mid-Winter Recess	No School Mid-Winter Recess	No School Mid-Winter Recess	No School Mid-Winter Recess	
25	26	27	28			
		Dodgeball Tournament, HS Gym, 4-8 pm GC PTA Meeting	Dodgeball Tournament, HS Gym, 4-8 pm			

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# March 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				<b>1</b>  WR & GC Incoming Kindergarten Parent Orientation Night, 6:30 pm Incoming 9th Grade and AP World History Parent Night, HS Auditorium, 6:30-8:30 pm WR PTA Meeting, 6:30 pm	<b>2</b>	<b>3</b>  6th Annual Health & Wellness Expo, WR Gymnasium/Cafeteria, 10 am-1 pm
<b>4</b>	<b>5</b>  HS Level Spring Sports Start MS Interim Reports Posted	<b>6</b>  Board of Education Mtg., HS Library, 7 pm	<b>7</b>	<b>8</b>  Clean Tech ECHS Information Night, TEC-SMART, 6:30 pm MT Incoming Kindergarten Parent Orientation Night, 6:30-7:30 pm	<b>9</b>  Elementary Marking Period Ends	<b>10</b>  SAT National Testing, HS, arrive by 7:45 am Elementary Science Fair, WR/MT Cafeteria/Gym, 9:30-11:30 am HS POPS Concert, HS Auditorium, 7 pm
<b>11</b> Daylight Saving Time Begins	<b>12</b>  Modified 9/ Modified Level Spring Sports Start	<b>13</b>	<b>14</b>  HS Interim Reports Posted	<b>15</b>  MT PTA Meeting, 3:30 pm Ballston Spa's Got Talent, HS Auditorium, 6:30 pm	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b>	<b>20</b>  GC PTA Meeting	<b>21</b>  HS PTSA Meeting, HS Faculty Room, 6 pm Board of Education Mtg., HS Library, 7 pm	<b>22</b>  College Jumpstart Night, HS Auditorium, 6-8 pm	<b>23</b>	<b>24</b>
<b>25</b>	<b>26</b>	<b>27</b>  MA Spring Student Photos MA PTA Meeting, 6:30 pm MS/HS Jazz Night, HS Auditorium, 7 pm	<b>28</b>	<b>29</b>  HS 3rd Marking Period Ends Walk About Program Ends	<b>30</b>  No School Spring Recess	<b>31</b>

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# April 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>1</b>	<b>2</b> No School Spring Recess	<b>3</b> No School Spring Recess	<b>4</b> No School Spring Recess	<b>5</b> No School Spring Recess	<b>6</b> No School Spring Recess	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> Board of Education Mtg., HS Library, 7 pm	<b>12</b>	<b>13</b> MS Report Cards Posted HS Spring Production, HS Auditorium, 7 pm	<b>14</b> ACT National Testing, HS, arrive by 7:45 am HS Spring Production, HS Auditorium, 1 and 7 pm
<b>15</b>	<b>16</b>	<b>17</b> HS Report Cards Posted GC PTA Meeting	<b>18</b> MT Ice Cream Social Board of Education Mtg., HS Library, 7 pm	<b>19</b>	<b>20</b> HS Spring Production, HS Auditorium, 7 pm	<b>21</b> HS Spring Production, HS Auditorium, 1 and 7 pm
<b>22</b>	<b>23</b> WR Kindergarten Screening	<b>24</b> WR, MT and MA Kindergarten Screening IB Inner Core Exhibition, HS Library, 6:30-7:45 pm	<b>25</b> WR, MT and MA Kindergarten Screening NYSSMA Majors Adjudication Festival, HS Auditorium	<b>26</b> MT and MA Kindergarten Screening NYSSMA Majors Adjudication Festival, HS Auditorium ECHS Welcome Reception for New Students, TEC-SMART, 6:30 pm	<b>27</b>	<b>28</b>
<b>29</b> April 30-May 18 IB Testing	<b>30</b>					

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# May 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>May 7-18 AP Exams</p> <p>April 30-May 18 IB Testing</p>		<p><b>1</b></p> <p>NHS Induction/Junior Awards Ceremony, HS Auditorium, 7 pm</p>	<p><b>2</b></p> <p>Board of Education Mtg., HS Library, 7 pm</p>	<p><b>3</b></p> <p>WR PTA Meeting, 6:30 pm Senior Awards Night, HS Auditorium, 7 pm</p>	<p><b>4</b></p> <p>Student Art Exhibits, First Friday Activities, 6-9 pm</p>	<p><b>5</b></p> <p>SAT National Testing, HS, arrive by 7:45 am</p>
<b>6</b>	<b>7</b>	<p><b>8</b></p> <p>HS Spring Concert, Part I, HS Auditorium, 7:30 pm</p>	<b>9</b>	<p><b>10</b></p> <p>GC Spring Concert, 7 pm</p>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<p><b>15</b></p> <p><b>BUDGET VOTE &amp; SCHOOL PRIDE DAY</b></p> <p>MS/HS Art Show, HS Art Wing, 5 pm HS Spring Concert, Part II, HS Auditorium, 7:30 pm</p>	<p><b>16</b></p> <p>GC Kindergarten Screening MS &amp; HS Interim Reports Posted Clean Tech ECHS Grades 9-12 Student Project, TEC-SMART, 9 am Board of Education Mtg., HS Library, 7 pm</p>	<p><b>17</b></p> <p>GC Kindergarten Screening MT PTA Meeting, 3:30 pm HS Spring Concert, Part III, HS Auditorium, 7:30 pm</p>	<p><b>18</b></p> <p>GC Kindergarten Screening</p>	<p><b>19</b></p> <p>Scotties Stampede 5k Fun Run/Walk, MS, 9 am</p>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
	<p>MS Spring Concert, Part II, HS Auditorium, 7 pm</p>	<p>MA Spring Concert, 7 pm GC PTA Meeting</p>		<p>MT Spring Concert, 7 pm</p>	<p>No School Memorial Day</p>	
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		
	<p>No School Memorial Day</p>	<p>5th to 6th Grade Parents Night, HS Auditorium, 6:30 pm</p>	<p>HS Theatre Scene Night II, HS Auditorium, 7:30 pm</p>	<p>HS Theatre Scene Night II, HS Auditorium, 7:30 pm</p>		

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# June 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					<b>1</b>  To Malta and Beyond, MA, 4:30-7:30 pm	<b>2</b>  SAT National Testing, HS, arrive by 7:45 am
<b>3</b>	<b>4</b>  PTA Council Meeting, HS Library, 6:30 pm	<b>5</b>  Regents Testing Day WR Spring Concert, 7 pm	<b>6</b>  Clean Tech ECHS Graduation/Capstone, TEC-SMART, 8:30-10:30 am Board of Education Mtg., HS Library, 7 pm	<b>7</b>  NJHS Induction Ceremony, HS Auditorium, 7 pm	<b>8</b>  HS Last Day of Classes HS 4th Marking Period Ends	<b>9</b>  ACT National Testing, HS, arrive by 7:45 am Senior Prom, Saratoga Hilton, 7:30 pm After Prom Party, HS, 11 pm
<b>10</b>  June 12-22 Regents Testing	<b>11</b>	<b>12</b>  MS PTA Meeting, 6 pm	<b>13</b>	<b>14</b>	<b>15</b>  Elementary Marking Period Ends Regents Rating Day	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
	<b>1/2 Days – Middle School</b>				<b>1/2 Day – Elementary Schools</b>	
		WR 5th Grade Moving Up Ceremony, 10 am GC 5th Grade Moving Up Ceremony, HS, 12:30 pm	MT 5th Grade Moving Up Ceremony, 10 am Board of Education Mtg., HS Library, 7 pm	MA 5th Grade Moving Up Ceremony <b>HS Graduation, SPAC, 4 pm</b>	<b>Last Day of School</b> 8th Grade Moving Up Ceremony, HS Auditorium, 8 am Regents Rating Day	
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>  HS Report Cards Posted	<b>28</b>	<b>29</b>  MS Report Cards Posted	<b>30</b>

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# July 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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# August 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
	5	6	7	8	9	10
	11	12	13	14	15	16
	17	18	19	20	21	22
	23	24	25	26	27	28
29	30	31				

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## Board of Education

The Board of Education is comprised of seven members elected by district residents. All members serve without pay for three year terms. Under the Education Law of New York State, the Board is responsible for the education of students who attend the schools in the district; for the preparation of the annual budget; for district adherence to state law and State Education Department regulations; for the establishment of policies; and for the adoption of regulations concerning the conduct of the public schools. The Superintendent of Schools is charged with the administration of Board policies.

School board meetings generally occur on the first and third Wednesdays of each month at 7:00 p.m. in the High School Library, 220 Ballston Avenue\*. Residents are encouraged to attend these meetings in order to become better informed about the district, as well as to voice opinions to the Board. Board members may be contacted via the Superintendent's Office (884-7195, ext. 1310) or by email at [boe@bscsd.org](mailto:boe@bscsd.org).

*\*Board meetings are occasionally held in other school buildings. Please check local newspapers, the district website, or call the district office.*

## Board Members

Kevin Schaefer, *President*  
Nancy L. Fodera  
Dottie Sellers

Susan M. Filburn, *Vice President*  
Lillian McCarthy  
Mike O'Donnell

Jeanne Obermayer

## Voting in District Elections

It's easy to vote in the annual district election in May, so please do! District residents vote for representation on the Board of Education and the annual school budget. You are entitled to vote if you are:

- ▶ a U.S. citizen who is 18 years of age or older;
- ▶ a district resident for at least 30 days prior to the vote;
- ▶ a registered voter.

Voter registration forms are available in the District Office (884-7195, ext. 1320) or from the Saratoga County Board of Elections (885-2249).

## State Income Tax Returns

State aid to schools is based, in part, on the income of residents in the district. Please record tax number 034 on your state income tax return if you live within the Ballston Spa Central School District.

## Transportation

Bus transportation is available to Ballston Spa students who live a specified distance from their school. Before school begins, parents receive a letter containing information on their child's bus stop and approximate pick-up time.

Before/After School Transportation Forms are available from school offices, the Transportation Department and on the district website. This form must be completed and returned to the Transportation Department for any changes in child care transportation.

Changes in address that require different transportation arrangements must be communicated to your child's school at least three days before the change takes effect.

[www.bscsd.org](http://www.bscsd.org)

## Emergency Closings

Please review your contact information in the SchoolMessenger System (via the website) to modify how you receive notifications when conditions require emergency closings, delays or dismissals. Information about closings or changes in dismissal are also posted to the district website at [www.bscsd.org](http://www.bscsd.org), tweeted @BSCSD and broadcasted through local TV and radio stations through the School Closing Network. So that phone lines may remain clear to communicate closure/delay status, please try to avoid calling the Transportation Department or Administrative Offices to find out if school is delayed or closed.

## Code of Conduct

As required by the New York State SAVE Act, our district has a Code of Conduct in effect that applies to all students, school personnel, parents, and other visitors when on school property (including school buses and vehicles) or attending a school-sponsored function. It is shared with students at the beginning of the school year, and a complete copy is available by contacting any school office (or from the website).

## Attendance Policy

Student attendance is closely related to student achievement. Therefore, parents are urged to encourage daily attendance except for illness. Every effort should be made to schedule medical and other appointments after school hours.

The Board of Education adopted a comprehensive attendance policy pursuant to section 104.1 of the Regulations of the Commissioner of Education. The policy tightens student attendance requirements and tracks excused versus unexcused absences. Also, the policy requires the taking of attendance in every class at the Middle and High School. Parents should contact school offices directly for further clarification.

## Absences

Parents should notify the school when a student is going to be absent for any reason. This enables school personnel to know that the child is home safe and that the parent is aware of the absence. Elementary parents should call their school's Main Office. Middle School parents should call 884-7200, ext. 4325, while parents of High School students should call 884-7150, ext. 2378 when students will be absent. Upon returning to school, the student should bring a note signed by a parent that explains the absence.

## Early Dismissals

If a student must leave school because of medical or other appointment, s/he should bring a note requesting early dismissal. Students must be signed out by a parent or guardian at the school office.

## Student Pick-Up

By law, each student traveling to school by bus is required to return home by bus. Parents or guardians of bus riders who come to school to pick up their children are asked to notify the Main Office at their school. Students must be picked up before they board the bus. Once on the bus, students must be taken to their designated bus stop.

## Child Abuse Hotline

NYS Office of Children and Family Services: Suspected incidents of child abuse or neglect can be reported via the NYS Office of Children and Family Services (OCFS) Hotline at 1-800-342-3720. Additional information can be found on the OCFS website at <http://ocfs.ny.gov/main/cps/>.

## Partnership for Innovation in Education

The district's Partnership for Innovation in Education program collaborates with business and industry, higher education, non-profit and government agencies to develop innovative educational experiences that reframe teaching and learning for the 21st Century. Preparing students for jobs that do not yet exist in a world where information is growing exponentially requires educational experiences that provide new tools for teaching, curriculum, assessment and professional development. The Partnership seeks experiences that will apply new or current thinking on a different plane that will fundamentally change the learning experiences for teachers and students, while creating evidence of mastery in the graduation competencies.

To develop alternative resources as well as to support innovative programming, the district has partnered with the Community Foundation for the Greater Capital Region to receive donations and sponsorships under a 501(c)(3) status. The field of interest fund is called the Ballston Spa Partnership for Innovation in Education Fund. It has tax exempt status and is used to benefit various educational and mission-related programs in the district. Additional information is available on the district website or by contacting the BSCSD Office of District Advancement at 884-7195, ext. 1369.

## Student Work/Photo Recognition

The Ballston Spa Central School District may use, reuse, copyright, and/or publish original student work, photographic pictures or video footage which may include references to a specific child(ren), in conjunction with an actual or a fictitious name. The intent is for illustration, promotion, and public relations of school programs and may appear in printed material, video presentations, news coverage (both print or television) and/or on the district's web site. If you as a parent or guardian do not wish your child's image to be utilized please notify the school office or contact the District Office at 884-7195, ext. 1329.

## Community Education

The district offers Continuing Education programs designed to enhance the intellectual, social and physical aspects of adult life in our community. A Walk About program is offered from mid-October through spring recess to provide an independent fitness activity for adults interested in a safe, climate controlled environment. Additional adult fitness activities are offered through a variety of informal sports evenings offered throughout the year. For more information, contact the District Office at 884-7195, ext. 1329.

## Ballston Spa Education Foundation

The Ballston Spa Education Foundation (BSEF) was incorporated in 1996 as a not-for-profit organization to support the goals of the school district. The Board of Directors of the Foundation are community volunteers who are committed to raising and distributing resources for educational enrichment beyond the realm of the daily operational needs of the district. Since its inception, the Foundation has awarded over \$353,000 to our schools in the form of mini-grants. The Foundation needs community members and parents as volunteers to serve on the Board, assist with fundraising events or to support the organization through tax-deductible monetary contributions. For more information, please check their website at [www.ballstonspaeducationfoundation.com](http://www.ballstonspaeducationfoundation.com).

### OPENING AND DISMISSAL TIMES

School	Starting (am)	Dismissal (pm)
Elementary Schools	9:00	3:25
Middle School	7:30	2:30
High School	7:30	2:30

## Notification of Rights Under The Family Educational Rights and Privacy Act (FERPA) For Parents and Students of the Ballston Spa Central School District

1. The right to inspect and review the student's education records within 45 days of the day the Ballston Spa Central School District ("District") receives a request for access.  
Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.  
Parents or eligible students may ask the District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.  
If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The following data on students have been designated by the district as directory information and may be released only as deemed necessary and appropriate by district officials: name, address, phone number, date and place of birth, major fields of study, participation in activities and sports, weight and height of athletes, degrees and awards received, dates of attendance, previous educational institution attended.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the District discloses educational records without consent to officials of another school district in which a student seeks or intends to enroll.

4. In accordance with the No Child Left Behind Act of 2001, the school district must release directory information of secondary students to military recruiters and higher education institutions upon request.
5. However, any parent, legal guardian, or student age 18 or older who does not want any or all directory information released must notify the district in writing of this refusal within thirty days of publication of this notice. Refusals should be addressed to the Office of Curriculum, Assessment & Pupil Services, Ballston Spa Central School District, 70 Malta Avenue, Ballston Spa, NY 12020.
6. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
600 Independence Avenue, S.W.  
Washington, D.C. 20202-4605

## Community Swim Program

The Ballston Spa Aquatics Program offers a variety of programs throughout the year for community residents to utilize the district's swimming pool. Located in the High School, the pool is scheduled for open/family swims when school is in session. In addition, early morning and evening lap swim times are also scheduled during the school year. A Learn to Swim Program is offered several times a year and is designed for children in grades K-6. An Aqua Cardio Strengthening class is offered for adults throughout the year. For the latest schedule or more information, please check the website or contact the Aquatics Coordinator at the High School pool, 220 Ballston Ave. or call 884-7150, ext. 2324.

## Annual Professional Performance Review Ratings

Pursuant to Education Law Section 3012-c and 3012-d, parents and legal guardians of students may request the final quality rating and composite effectiveness score for each of the teachers and for the principal of the school building to which your child is assigned for the 2017-18 school year. Ratings will be available after October 1, 2017 through the Human Resources Office, 884-7195, ext. 1398.

## Affirmative Action

Educational opportunities, including vocational education opportunities, are offered to students without regard to race, sex, religion, age, national origin or disability.

The Title IX Coordinator for the Ballston Spa Central School District is Denise Jones (884-7195, ext. 1398). The Section 504 Coordinator is the Director of Special Education (884-7195, ext. 1336).

## Student Records

A parent or legal guardian of a student, or an age-eligible student, may inspect and review a student's education record by contacting the principal at the elementary school or the Guidance Department at the Middle School or High School. Records may be examined unless specifically barred by state law or court order.

## District Wellness Policy

The district has adopted a Wellness Policy in compliance with the WIC Reauthorization Act of 2004 approved by the United States Congress. It is based on research that points to declining nutritional intake, increasing sedentary lifestyles and increasing obesity in our children. This Act states "each school district participating in the National School Lunch Program must adopt local school wellness policies that address healthy eating and physical activity."

The Healthy, Hunger-Free Kids Act of 2010 adds to the scope of local wellness policies so they become useful tools in evaluating, establishing, and maintaining healthy school environments, and to provide information to the public on key areas that affect the nutrition environment.

The District Wellness Team annually reviews the BSCSD Wellness Policy. The policy addresses such issues as healthier snacks in vending machines and food served in school cafeterias, healthier fundraisers that promote children's health, classroom parties that include healthy food items or non-food items and opportunities for more physical activities that promote an active, healthier lifestyle.

Additional information will be available throughout the year and is also available from school offices or the district website.

## PTA WELCOME

*Welcome to another exciting school year! The Ballston Spa Central School District has five very active Parent Teacher Associations (PTAs) and a High School Parent Teacher Student Association (PTSA) providing our students with many programs and activities. Many of these events (both educational and fun) are listed in the district calendar and held throughout the year.*

*All of the PTA and PTSA units welcome parents, teachers and members of the community to join them in supporting our students. Please join one or more of our units to support these activities and events. Our PTAs/PTSA are strong and able to accomplish so much with the help and support of our parents and school community.*

*The PTA Council (PTAC) connects these PTA/PTSA units together, allowing all of us to share ideas and support each other. The Council includes representatives from each school, the Teachers' Association, the Superintendent's Office and the Board of Education. PTAC meetings are a great way for families with students in more than one building to get information from all the units at one time. We always welcome attendance at these meetings and if you would like to be a representative for your PTA/PTSA unit, please let us know. It is a minimal time commitment. We will have 3 meetings this school year on October 3rd, December 12th, and June 4th. There will also be an event on February 6th, the annual Founders Day Celebration and Reflections Student Recognition.*

*The PTA/PTSA and PTAC meetings for each school are listed on the school district calendar, on the school website and on the various Facebook and websites of PTAC and each PTA/PTSA!*

*PTA/PTSA always welcomes volunteers! Come to a meeting to learn how you can help and also hear about upcoming events and updates or offer an idea of your own! Do not hesitate to introduce yourself to any officer of that school.*

*We look forward to meeting you!*

Jason Fernau, President; Kara-Beth Dambaugh, Secretary; Law Ryan, Treasurer; PTA Council

## Immunization & Health Requirements

All Ballston Spa students must meet certain health and immunization requirements for school entry. Students new to the district, as well as those in grades K, 2, 4, 7 and 10 are required by state law to have health exams. This may be done by a family doctor or school physician. As part of a required school health examination, a student is weighed and his/her height is measured. These numbers are used to calculate the student's body mass index or "BMI" which helps the doctor know if the student's weight is in a healthy range. Recent changes to the NYS Education Law require that BMI and weight status group be included as part of the student's school health record. We will be reporting to NYS Department of Health information about our students' weight status groups. Only summary information is sent. The information sent to the NYS Department of Health will help health officials develop programs that make it easier for children to be healthier. No names and no information about individual students are sent. If you choose to have your child's information excluded from this survey report, contact your child's school nurse.

School immunization rules and regulations have been changed so that New York State immunization requirements are consistent with the most current childhood and adolescent immunization recommendations made by the Advisory Committee on Immunization Practices (ACIP). ACIP is a group of medical and public health experts that develop recommendations on how to use vaccines to control diseases in the United States. The district has alcohol-based hand sanitizers available in several locations in each school building. Parents who do not wish their child to use these alcohol-based hand sanitizers need to send in a note to the school nurse informing her that their child should not use them in school. For additional information, please refer to the health information on the district website at [www.bscsd.org](http://www.bscsd.org).



## Food Allergy Awareness

In an ongoing effort to keep all of our students safe, we request that all food brought to school to be shared has a manufacturer's label attached with food ingredients listed. If you have any questions, please contact Janice McPhee, District Health Leader at 884-7290, ext. 3493.

## Centralized Registration

The district has a centralized student registration process, and families are asked to make an appointment to visit the Transportation Office at 1458 Saratoga Road (Rt. 50) to register for school. Families must bring two proofs of residency, birth certificate(s), school records, custody papers (if applicable) and immunization records to enroll in school(s). Complete medical information, including shot records and physical examination, is required. Information about the district and follow up information required by the individual school that the student(s) will attend will be provided to each family. Please call 602-0256 for more information on registering students in the Ballston Spa Central School District.

## Home Schooling

If you are planning to home school your child next year and wish to secure special education services from the district, the district must be notified in writing by June 1 prior to the year you are seeking services. For a student who is home instructed and first identified as a student with a disability after the first day of June preceding the school year for which the request is made and prior to the first day of April of such current school year, you must submit a written request for services within 30 days after your child is identified as a student with a disability to secure services. A request must also be submitted within 30 days of a change in the student's school district of residence. All written requests must be made to the Office of Curriculum, Assessment & Pupil Services.

## Universal Prekindergarten Program

The New York State Universal Prekindergarten Program (UPK) is an early childhood program which was established by the New York State Education Department (NYSED) to provide an early learning experience to children the year before a child attends kindergarten. The primary purpose of this program is to provide four year old students with an opportunity to access high-quality prekindergarten programs that will provide the foundation to help prepare them for future school success. Eligible families are defined as those who live in our district and have children who will be four years old on or before December 1 of the current school year. A child who is age-eligible to attend kindergarten is **not** eligible for the UPK program. Please note that transportation is the responsibility of the parent/guardian. For more information, please visit the website or call the Office of Curriculum, Assessment & Pupil Services at 884-7195, ext. 1336.

## Families in Transition Services

The Ballston Spa Central School District receives funding through the McKinney-Vento Homeless Assistance Act, and serves a homeless student population through a variety of support services, including a homeless liaison/counselor for homeless students and students deemed at-risk. Our current Homeless Liaison is Cathy Roy. She is located in the Ballston Spa High School Guidance Office and available at 518-884-7150 ext. 2362.

## Enrollment in Non-Public Schools

If you have enrolled your child in an elementary or secondary non-public school located in the district and believe your child may have a disability that requires specialized instruction, we encourage you to contact your child's principal and/or our Director of Special Education at 884-7195, ext. 1405 to discuss a referral for evaluation to the district's Committee on Special Education.

If your child is identified as a student with a disability, as defined in state law, and you are a resident of New York State who will be enrolling or continuing your child's enrollment in a non-public school located in our district and would like special education services for

your child while attending there, you must provide our office with a written request for an Individualized Education Service Plan (IESP) no later than June 1 of the preceding school year. Once you have decided to enroll/re-enroll your child in a non-public school located in the district and seek special education services, we urge you to forward your request as soon as possible for planning purposes.

## Child Find Program

The Ballston Spa Central School District is required to locate and evaluate resident preschool and school age students (and homeless children enrolled in the schools of the district regardless of their residence) suspected of having a disability who may require specialized instruction to determine their eligibility for special education. Resident students with suspected disabilities who may require accommodations to enable them to access district services or programs are also entitled to an evaluation to assess the child's needs.

If you are a resident of the district and believe your child has a disability that may require specialized instruction or special accommodations to benefit and/or access the district's programs or services, we encourage you to contact your child's building principal or the Director of Special Education at 884-7195, ext. 1336 to discuss a referral to the Committee on Special Education (CSE) or the \$504 Team for an evaluation. With parental consent, the appropriate team will arrange an evaluation and will hold a meeting with the student's parents to determine eligibility for special education, related services and/or accommodations.

## Safety Preparedness

Written information about basic emergency response actions is communicated through schools in accordance with the NYS Commissioner of Education Regulation 155.13 Emergency Planning. Each school annually conducts sheltering or evacuation drills with notices in advance to parents and students. An independent annual fire safety inspection is conducted of each district building. State-issued Certificates of Occupancy are on display in the main offices of each building.

## Security Procedures

Security protocols and parking regulations have been implemented throughout the district. All doors are locked and visitors to the buildings will be "buzzed in" by a staff member. Visitors need to have a photo ID (Driver's License) and will be checked into the building and receive a visitor's badge. This is an important part of our building security and, while inconvenient at times, it is necessary for us to protect all children in our care.

Please obey parking regulations and traffic patterns at each of the buildings (including student drop off and pick up zones). More information is available from each school office. Also, If not already enrolled and interested, please sign up for the school district's SchoolMessenger System at [www.bsccd.org](http://www.bsccd.org) to receive email and/or text message updates on school happenings throughout the year, including emergency information.

## AHERA Notification Compliance

Information about asbestos containing building materials is on file in the District Management Plan, and is available for review by contacting the Facilities and Security Office, 884-7195, ext. 1315. The district undergoes a rigorous semi-annual inspection process to insure that all of our buildings provide a safe and healthy environment for our students and staff.

## Pesticide Notification

The district utilizes an Integrated Pest Management Program that significantly reduces any use of pesticides. However, please be advised that pesticide products may be used periodically throughout the school year. The district maintains a list of parents, guardians and staff who wish to receive 48-hour written notice prior to a pesticide application. If you have any questions regarding the Integrated Pest Management Program or to be added to the pesticide registry list, please contact the Facilities and Security Office, 884-7195, ext. 1315.

## District Offices

70 Malta Avenue, Ballston Spa, NY 12020

Office: **884-7195** Fax: 884-7101

### Office of the Superintendent

*Superintendent* Joseph P. Dragone, Ph.D. Ext. 1310

### Office of Human Resources & Professional Development

*Assistant Superintendent* Denise Jones Ext. 1398

### Office of Business & Support Services

*Assistant Superintendent* Brian Sirianni Ext. 1320

### Office of Curriculum, Assessment & Pupil Services

*Assistant Superintendent*  
Laurel Logan-King Ext. 1330

*Director of Special Education*  
Matthew Wright Ext. 1336

*Supervisor of Special Education, Grades 6-12*  
884-7150 Ext. 4317

*Supervisor of Special Education, Grades K-5*  
Angela Nagle 884-7290 Ext. 3395

### Office of Instructional Technology

884-7290 Ext. 3369

### Office of District Advancement

*Coordinator of District Advancement*  
Madeleine Petraglia Ext. 1369

*Coordinator of Community Relations*  
Stuart Williams Ext. 1305

### Office of Facilities & Security

*Coordinator* Edwin Martin Ext. 1315

### Office of Transportation

(1458 Saratoga Rd.) 884-7140

*Coordinator* Sherry Demers Ext. 5343

**Student Registration** 602-0256

**District Email** First Initial Last Name @bscsd.org

**District Twitter** Follow us @BSCSD

## School Contact Information

### Malta Avenue Elementary School

70 Malta Avenue, Ballston Spa, NY 12020

Office: **884 -7250** Ext. 1351 Fax: 884-7258

Principal	Sharon D'Agostino	1351
Nurse	Deborah Giakoumis	1381
Social Worker	Laura Shockley	1342
Attendance	Patti Gallo	1345

EXT.

### Gordon Creek Elementary School

50 Wood Road, Ballston Spa, NY 12020

Office: **884 -7270** Ext. 3370 Fax: 884-7268

Principal	Celeste Keane	3372
Nurse	Laurie Alonzo	3375
Social Worker	Karin Fine	3378
Attendance	Vicki Hartman	3371

EXT.

### Milton Terrace Elementary School

200 Wood Road, Ballston Spa, NY 12020

Office: **884 -7210** Ext. 3353 Fax: 884-7219

Principal	Kathleen Chaucer	3353
Nurse	Shirley Podkulski	3320
Social Worker	Erika Grevelding	3302
Attendance	Diane Vadney	3468

EXT.



## Wood Road Elementary School

100 Wood Road, Ballston Spa, NY 12020

Office: **884 -7290** Ext. 3391 Fax: 884-7286

Principal	Valarie Karas	3390
Nurse	Patricia Bentley	3325
Social Worker	Jennifer Barbieri	3396
Attendance	Kristle Mathison	3391

EXT.

## Ballston Spa Middle School

210 Ballston Avenue, Ballston Spa, NY 12020

Office: **884 -7200** Ext. 4362 Fax: 884-7234

Principal	Pam Motler	4306
Assistant Principal	Andrew Muller	4306
Assistant Principal	Kim Bolster	4306
Nurse	Erin Pezzulo	4320
Guidance Office		4310
Social Worker	Gaylen Wichrowski	4341
	Christine Jones	4339
Attendance	Michelle Belleard	4325

EXT.

## Ballston Spa High School

220 Ballston Avenue, Ballston Spa, NY 12020

Office: **884 -7150** Ext. 2392 Fax: 884-7199

Principal	Kristi Jensen	2351
Assistant Principals	Nicole Holehan	2355
	Gianleo Duca	2350
	Anders Rasmussen	2355
Nurse	Sheila Rabideau	2370
District Health Leader	Janice McPhee	3493
Social Worker	Lori Stewart	2221
Attendance	Karen Walker	2378
Athletic Dept.	David Sunkes	2377
Guidance Office		2360

EXT.

[www.bscsd.org](http://www.bscsd.org)

# Ballston Spa CSD

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Ballston Spa, NY 12020

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